

POLICY NO. 11 EMPLOYEE PARTICIPATION IN HEALTH & SAFETY

Source Material.

Occupational Health and Safety Act 2004

Education and Care Services National Regulations 2011

National Quality Standard

Background.

It is the Policy of Kekeco Childcare Pty. Ltd. to maintain at least one qualified First Aid on duty at all times. A list of Educators who are qualified in First Aid is contained in each First Aid Kit in the Service.

This implies that every employee:

- Has the right to raise health and safety issues.
- Is able to contribute to the review and evaluation of an incident or accident and the relevance to their work.
- Is able to work with management in the review of health and safety performance and that regular evaluation of systems, procedures and policies.
- If a health and safety issue arises in the workplace the employees and the Management will develop agreed procedures to resolve the issue.

Occupational Health and Safety Act 2004 is the Act which relates to this Policy and all issues which arise are controlled by the conditions as set in this Act (a copy of the Act and website address for detailed review, are available from the Front Office).

Latest update: April 2015